



Job Title: Business intelligence Analyst/Data Analyst
Location: Dunwoody, GA [person must be in the Atlanta metro area]
Job Type: Full-time
Work Authorization: United States (required)

Company Description

Optimized Payments is an Atlanta based analytics and consulting firm helping companies streamline their payment operations. We are a growing, 14-year-old company looking for talented individuals who want to grow with us. Our client portfolio includes Fortune 500 firms such as Apple, Staples, Safeway, Priceline, AutoNation and the U.S. Postal Service.

Job Description

Optimized Payments is looking for a passionate Business Analyst to join our team in Atlanta, GA. The Business Analyst will undertake requirements gathering, system analysis and specification for product development and project related activities. This person will report to the Chief Data Scientist.

The role will undertake a range of activities related to business process change, including gathering requirements from clients, determining solution options, defining, and documenting business requirements. And is also responsible for liaising between business teams and technologists to exchange information in a concise, logical and understandable way in coordination with the Technology team. The overall objective of this role is to contribute to continuous iterative exploration and investigation of data from clients and other measures to gain insight and drive business planning in data management of payment operations.

- Understanding the broad range of Optimized Payments' data resources, which to use, how, and when
- Analyzing business processes, gaps in capabilities, as well as appropriate data sources, interfaces and process changes required to address capability gaps
- Defining, developing and maintaining critical business and operational reports reviewed on a weekly, monthly, quarterly, and annual basis through partnership with decision makers, systems owners and end users
- Analysis of historical data to identify trends and support decision making, including written and verbal presentation of results and recommendations
- Collaborating with software development teams to implement analytics systems and data structures to support large-scale data analysis and delivery of machine learning and models
- Mining and manipulating data from database tables, and Identifying data needs and driving data quality improvement projects
- Providing advice and counsel related to technology or operations of the business, ensure essential procedures are followed and contribute to defining standards
- Defining and documenting business requirements, including business process mapping, data modelling and financial analysis.

Skills & Qualifications:

- BA/BS/MS degree or higher in engineering, economics, statistics, mathematics, econometrics, or a similar quantitative field
- 3+ years work experience in data mining and analysis, Proven experience of working as a data analyst/business analyst in a complex business and technical environment.



- Well versed in creating and running SQL queries for analytical purposes.
- Working familiarity with industry standard data analysis and visualization tools (e.g. Tableau, Power BI, or similar tools)
- Proficiency in machine learning and programming in R or Python
- Experience applying machine learning, statistical modeling, or related analytic techniques
- Detail-oriented with an aptitude for solving unstructured problems
- Experience of working in a technology consulting organization (ideally Payment services)
- Effective spoken and written communication to senior audiences, including strong data presentation and visualization skills
- Payments industry experience is a plus

Why Consider Optimized Payments?

- Growing and highly profitable 14-year old payments analytics and consulting firm
- Work with people who share a commitment to serving customers and having fun
- Opportunity to make significant impact to Company, Clients and your career
- Benefits – standard 3-week vacation, stock options, 401k plan, medical/dental benefits, full gym, paid parking
- Opportunity to work remotely 1 or 2 times per week

For any inquiries, contact Fei H. at fei@optimizedpayments.com